

2021 US-Weekly Payroll Schedule

W2 - ADP WFN



Week	Month	Pay Period - W2 Consultant	Pay Date	Payroll Cut-Off 12:00 AM
45	November	01 Nov - 06 Nov	19 Nov	15 Nov
46	November	07 Nov - 13 Nov	26 Nov	22 Nov
47	November	14 Nov - 20 Nov	03 Dec	29 Nov
48	November	21 Nov - 27 Nov	10 Dec	06 Dec
49	December	28 Nov - 04 Dec	17 Dec	13 Dec
50	December	05 Dec - 11 Dec	23 Dec	20 Dec
51	December	12 Dec - 18 Dec	31 Dec	27 Dec
52	December	19 Dec - 25 Dec	07 Jan	03 Jan
1	January	26 Dec - 01 Jan	14 Jan	10 Jan
2	January	02 Jan - 08 Jan	21 Jan	17 Jan
3	January	09 Jan - 15 Jan	28 Jan	24 Jan
4	January	16 Jan - 22 Jan	04 Feb	31 Jan
5	January	23 Jan - 29 Jan	11 Feb	07 Feb
6	February	30 Jan - 05 Feb	18 Feb	14 Feb
7	February	06 Feb - 12 Feb	25 Feb	21 Feb
8	February	13 Feb - 19 Feb	04 Mar	28 Feb
9	February	20 Feb - 26 Feb	11 Mar	07 Mar

- ◆ Please enter "0" for any day you did not work, including weekends and Statutory holidays.
- ◆ If applicable, consultant expenses are paid out once they are approved. Expenses should be entered and follow the same schedule as submitted time. If submitted late, expenses will be paid out next scheduled pay date.
- ◆ Invoices are not required by TEEMA. However, consultants are recommended to create invoices for personal record keeping. Invoices should correspond with monthly approved hours worked